

FINANCE COMMITTEE

Committee Members present: Joe Winkelmann and Harry Atherton

The Finance Committee met on September 20, 2001, at 10:00 a.m. in the 4th Floor Conference Room of the Court and Office Building. This document reflects the official minutes of that meeting.

Treasurer's Report: Beth Ledgerton presented the Treasurer's Report for the Finance Committee's consideration.

County Attorney Report: Tracy Gallaher presented the County Attorney's Report on that Office's efforts in collecting delinquent taxes.

Supplemental Appropriations:

The following supplemental appropriations and transfers were approved for forwarding to the Board of Supervisors for their consideration unless otherwise noted.

FY 2001

1. Sheriff's Office

\$2,866 was approved for appropriation for FY 2001 from Federal funds for the Bulletproof Vest Grant Program.

FY 2002

2. School Division

a. \$20,202 was approved for appropriation from State funds for temporary staffing to ensure the proper use of the State Standards of Learning Technology funding and to provide on-site technology support.

b. \$350 from a local donation was approved for appropriation to purchase software for ten schools.

c. \$3,300 was approved for appropriation for salaries from local donations for Summer Enrichment classes.

d. \$56,346 was approved for appropriation from State funds for an Algebra Readiness Initiative to support math remediation and provide for an after school remediation program.

e. \$16,405 from State funding was approved for appropriation for Alternative Education initiatives.

f. \$48,631 was approved for appropriation from Federal funding for Class-Size Reduction.

3. Juvenile Court Services

\$9,971 from FY 2001 appropriated, but not expended State revenue, was approved for reappropriation for Probation and Pretrial Services.

4. Registrar

\$7,262 was approved for appropriation from the Contingency Reserve to support additional costs associated with redistricting.

5. Commonwealth's Attorney's Office

\$2,202 in State funding was approved for reappropriation from FY 2001 Fund Balance – Carryover. These funds were from Forfeiture Proceeds unexpended in FY 2001.

6. Budget Office

\$16,727 was approved for reappropriation from FY 2001 Fund Balance - Carryover to support payment of a corrected fourth quarter billing from the Department of Public Health.

7. Sheriff's Office

Share of State Forfeiture Proceeds (drug enforcement) for \$280 was approved for appropriation.

8. Clerk of Circuit Court

\$4,303 from FY 2001 Fund Balance – Carryover was approved for reappropriation to purchase a counter for the Recording Division and two workstations for the Public Service Division. This furniture is being purchased to provide more efficient service to the public and improve public traffic flow through the office.

9. Community Development

\$156,825 was approved for appropriation for three (3) new positions – Building Plan Reviewer, Senior Planner and Planner. Local revenue fees will support these positions. Applicants will be informed these positions are workload and fees supported and positions could be eliminated if the workload and/or fees diminish.

Tabled for the October Finance Committee Meeting was the School Division's request to appropriate \$138,913 in Federal Title I Grant funding. The Committee discussed whether this additional money could supplant local County dollars funding the School Division. The School Budget Office was requested to work with the County Budget Office on the details related to this funding issue.

III. Comments**1. Health Insurance Report**

John Tuohy, Director of Finance, reported on several items concerning health insurance:

- a. By December a policy addressing budgetary surpluses and shortages for health insurance will be presented to the School Board and Board of Supervisors.
- b. Percent of change from FY 1997 thru FY 2002 has dropped from an annual increase of over 22% to approximately 8% per year.
- c. Mr. Tuohy indicated it was too early in the Fiscal Year to determine the FY 2002 health insurance fund claim trend.

2. Budget Office

Bryan Tippie, Budget Director, discussed the following:

- a. Five Year Financial Plan – identified that the draft plan had been presented to the Board of Supervisors'. The Finance Committee indicated it would be worthwhile to provide this information to Department Heads and the Town of Warrenton.
- b. Informed the Committee that the budgeted appropriation for Information Resources has been split between Information Resources and Geographic Information System Departments based on an agreed allocation of funds by both departments.
- c. Informed the Finance Committee that the Board of Supervisors' had previously approved \$5,000 in matching funds to the Fauquier Historical Society for the writing and publication of the History of Fauquier County for the 250th anniversary celebration. The funding for FY 2002 would be appropriated from the Contingency Reserve. For future years up to the celebration, funding will be included in the adopted budget.

3. Additional Comments

Randy Wheeler discussed the legal staffing situation for Social Services. Fauquier and Culpeper Counties shared an attorney. Fauquier County paid only when this attorney was used. Fauquier County Social Services was recently notified by Culpeper that their caseload has increased and requires the attorney's services full time. Currently being considered for Fauquier County is whether to hire an attorney for Social Services or hire an additional County Attorney whose primary duty would be Social Services cases.